

Statement of Work (SOW) Sheet

Client Name:

Project Title:

Agreement Date:

Prepared By:

1. Project Overview

2. Scope of Work

3. Deliverables

Deliverable	Description	Due Date

4. Timeline & Milestones

Milestone	Target Date	Notes

5. Payment Terms

6. Assumptions & Dependencies

7. Acceptance Criteria

8. Terms & Conditions

Client Signature

Provider Signature