Employment Statement of Interest

1. Introduction

Briefly introduce yourself and state the position you are applying for.

2. Motivation

Explain why you are interested in this position and/or organization.
- *Relevant values, goals, or interests*
- *Motivating factors*

3. Relevant Skills & Experience

Highlight key qualifications supporting your application.
- *Relevant education/training*
- *Work or volunteer experiences*
- *Skills applicable to the position*

4. Alignment with Organization

Detail how your values, skills, and ambitions align with the organization's mission or goals.

5. Conclusion

Restate your enthusiasm and summarize why you are a strong candidate.
Express readiness for next steps or an interview.