Workplace Values Statement Framework

1. Organization's Purpose

(Briefly describe your mission or what your organization stands for.)

Example: To empower individuals through education and community engagement.

2. Core Values

1. **Integrity**

   - Demonstrate honesty and transparency in all actions.
   - Take responsibility for outcomes.

     Example: Admit to mistakes promptly and work towards solutions.

2. **Respect**

   - Listen actively to colleagues.
   - Value diverse perspectives.

     Example: Welcome feedback and foster an inclusive environment.

3. **Collaboration**

   - Work together towards shared goals.
   - Share knowledge and support team members.

     Example: Celebrate team successes and contributions.

3. Guiding Principles

(Describe key principles that support your core values in everyday work.)

- Communicate openly and constructively.
- Strive for continuous growth and learning.
- Act responsibly towards the community and environment.

4. Commitment Statement

(Articulate how the organization and its members commit to these values.)

Example: We commit to upholding these values through our daily actions, fostering a workplace where everyone can thrive and contribute meaningfully.