

Corporate Expense Statement

Company Information

Company Name

Department

Statement Period

Prepared By

Date

Expense Details

Date	Expense Type	Description	Amount	Notes
<input type="text"/>	<input type="text" value="e.g. Travel"/>	<input type="text" value="Description"/>	<input type="text"/>	<input type="text" value="Optional notes"/>
<input type="text"/>	<input type="text" value="e.g. Meals"/>	<input type="text" value="Description"/>	<input type="text"/>	<input type="text" value="Optional notes"/>

Total Expenses: \$0.00

Comments: