

Utility Services Company  
1234 Main Street  
City, State ZIP  
Phone: (123) 456-7890

**Billing Statement**

Statement Date: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Billing Period: \_\_\_\_\_  
Due Date: \_\_\_\_\_

**Customer Information**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State ZIP: \_\_\_\_\_  
Phone: \_\_\_\_\_

**Service Summary**

Service	Meter Number	Previous Reading	Current Reading	Usage	Rate	Amount
Electricity	_____	_____	_____	_____	_____	_____
Water	_____	_____	_____	_____	_____	_____
Gas	_____	_____	_____	_____	_____	_____

Previous Balance: \_\_\_\_\_

Payments Received: \_\_\_\_\_

Current Charges: \_\_\_\_\_

Total Amount Due: \_\_\_\_\_

**Notes**

For questions regarding your bill, please contact our Customer Service.