

# Cash Basis Profit and Loss Statement

Business Name: \_\_\_\_\_  
Period: \_\_\_\_\_

## Income

Description	Amount
Sales Revenue	
Other Income	
Total Income	

## Expenses

Description	Amount
Cost of Goods Sold	
Rent	
Utilities	
Office Supplies	
Marketing	
Travel	
Payroll	
Professional Fees	
Other Expenses	
Total Expenses	

Net Profit (Loss)
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