

# Staff Accountability Statement

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Name: \_\_\_\_\_

Position: \_\_\_\_\_

## Statement of Accountability

I acknowledge and accept responsibility for my actions and decisions within my role at [Organization Name]. I understand that I am expected to uphold the standards, policies, and values of the organization, perform my duties to the best of my ability, and contribute positively to my workplace and colleagues.

## Staff Responsibilities

- Adhere to organizational policies and procedures.
- Act with integrity, honesty, and respect.
- Maintain confidentiality where required.
- Report concerns or incidents promptly.
- Participate in training and development activities.

## Acknowledgement

I confirm that I have read, understood, and agree to abide by the expectations set forth in this accountability statement. I understand that any breach of these responsibilities may result in further action in line with organizational policy.

Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_