

Basic Supplier Agreement Template Outline

1. Parties

[Supplier Name], ("Supplier")

[Buyer Name], ("Buyer")

2. Purpose

Brief statement outlining the purpose of the agreement.

3. Term

- Effective Date
- Duration of Agreement
- Termination Clause

4. Products/Services

- Description of Products/Services
- Specifications
- Quantity

5. Pricing and Payment Terms

- Price
- Payment Method
- Payment Schedule
- Late Payment

6. Delivery

- Delivery Terms
- Delivery Schedule
- Risk of Loss

7. Warranties and Liabilities

- Product Warranty
- Limitation of Liability

8. Confidentiality

Obligations regarding confidential information.

9. Intellectual Property

Terms regarding the ownership and use of intellectual property.

10. Governing Law

Jurisdiction and applicable law.

11. Dispute Resolution

Method for resolving disputes (e.g., arbitration, mediation).

12. Miscellaneous

- Entire Agreement
 - Amendments
 - Notices
 - Assignment
-

Signatures

[Supplier Representative Name & Title]

Date: _____

[Buyer Representative Name & Title]

Date: _____