

Supplier Agreement Letter of Understanding

Date: _____

Supplier Name: _____

Supplier Address: _____

Purpose

This Supplier Agreement Letter of Understanding (‘‘Agreement’’) is entered into by and between:

Company Name: _____

Company Address: _____

and the above-named Supplier regarding the supply of goods and/or services.

Terms and Conditions

1. **Scope of Supply:**

2. **Duration:**

3. **Pricing and Payment:**

4. **Delivery Schedule:**

5. **Quality Requirements:**

6. **Other Clauses:**

Authorized Representatives

Party	Name	Title	Contact Details
Company	_____	_____	_____
Supplier	_____	_____	_____

Acceptance

By signing below, both parties acknowledge and agree to the terms and conditions stated in this Letter of Understanding.

Authorized Signature (Company)

Name: _____

Title: _____

Date: _____

Authorized Signature (Supplier)

Name: _____

Title: _____

Date: _____