

Payroll Statement

[Company Name]
Payroll Period: _____

Employee Information

Employee Name: _____
Employee ID: _____
Department: _____
Position: _____

Earnings

Description	Amount
Basic Salary	
Overtime	
Allowance	
Other	

Deductions

Description	Amount
Tax	
Social Security	
Loan	
Other	

Total Earnings:

Total Deductions:

Net Pay:

Prepared By

Approved By

Employee Signature