

Individual Donation Acknowledgment

Date: _____

Donor Name: _____

Address: _____

Dear _____,

On behalf of _____, we would like to sincerely thank you for your generous donation of _____ received on _____.

Your support helps us continue our mission and activities. We greatly appreciate your commitment to our cause. No goods or services were provided in exchange for this contribution. Please keep this letter as a record for your tax purposes.

Organization Name: _____

Tax ID (if applicable): _____

Sincerely,

Name & Title