

Service Charges Summary Statement

Property Name:

Unit/Flat No.:

Owner/Tenant Name:

Period Covered:

Service Charges Breakdown

| Description | Amount | Notes |
|--------------|--------|-------|
| | | |
| | | |
| | | |
| Total | | |

Comments/Notes:

Prepared By: _____

Date: _____

Received By: _____

Date: _____