

# Service Fee Billing Statement

**Company Name**

Address Line 1

Address Line 2

City, State ZIP

Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Email: info@company.com

**Bill To:**

Client Name

Client Address Line 1

Client Address Line 2

City, State ZIP

**Statement No:** \_\_\_\_\_**Date:** \_\_\_\_\_**Period:** \_\_\_\_\_**Due Date:** \_\_\_\_\_

Description of Service	Service Date	Quantity	Unit Fee	Amount
Â	Â	Â	Â	Â
Â	Â	Â	Â	Â
<b>Subtotal</b>				Â
<b>Tax</b>				Â
<b>Total Due</b>				Â

Make all checks payable to **Company Name**.  
Thank you for your business!