

# Detailed Project Statement of Work

Project Title

Client Name

Project Manager

Start Date

End Date

## 1. Project Overview

Describe the purpose and objectives of the project

## 2. Scope of Work

Detail the deliverables and boundaries of the project

## 3. Deliverables

List and describe each deliverable

## 4. Milestones & Timeline

List key milestones and expected completion dates

## 5. Responsibilities

Specify roles and responsibilities

## 6. Assumptions & Constraints

State project assumptions and constraints

## 7. Acceptance Criteria

Define how deliverables will be accepted

## 8. Payment Terms

Outline payment structure and schedule

## 9. Signatures

Client Signature

Date

Project Manager Signature

Date