

Blank Statement of Facts Worksheet

For Small Claims Court

Case Title:

Case Number:

Plaintiff(s):

Defendant(s):

Hearing Date (if known):

1. Describe the Incident or Dispute

2. Timeline of Events

3. Amount Claimed and Basis for Calculation

4. Evidence Supporting Your Claim

5. Attempts to Resolve Out of Court

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6. Other Relevant Facts

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Signature

Date

This worksheet is for preparation purposes only and does not need to be filed with the court unless requested.