

# Business Governance Policy

**Document Number:** \_\_\_\_\_

**Version:** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

**Review Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_

## 1. Purpose

The purpose of this Business Governance Policy is to establish the principles, structure, and framework for effective governance across all operations of [Company Name]. This policy aims to ensure accountability, transparency, and compliance with all applicable laws and regulations.

## 2. Scope

This policy applies to all directors, officers, employees, and stakeholders of [Company Name] and its subsidiaries.

## 3. Governance Structure

1. Board of Directors
2. Executive Management
3. Committees and Subcommittees
4. Roles and Responsibilities

## 4. Roles and Responsibilities

- **Board of Directors:** Overall strategic direction and oversight.
- **Executive Management:** Implementation of board decisions and daily operations.
- **Committees:** Oversight of specific functions or areas as delegated.
- **Employees:** Adherence to policy and procedure.

## 5. Key Governance Principles

- Accountability
- Transparency
- Integrity
- Ethical Conduct
- Compliance
- Continuous Improvement

## 6. Compliance and Monitoring

Regular audits and reviews will be conducted to ensure compliance with this policy. Non-compliance will be addressed through corrective action.

## 7. Policy Review

This policy will be reviewed annually or as necessary to reflect changes in regulatory requirements or company operations.

## **8. Approval**

This policy has been approved by [Name/Title/Body] on [Date].