

Service Quotation

Freelancer Details

Name:
Email:
Phone:

Client Details

Name:
Company:
Email:

Project Overview

Project Title:
Description:
Date:
Quotation Reference:

Itemized Quotation

Service / Deliverable	Description	Quantity	Unit Price	Total

Subtotal

Tax (%)

Total

Terms & Conditions

Payment Terms:
Validity:
Delivery Timeline:
Additional Notes:

Freelancer Signature: _____ Date: _____