

Contractor:

[Company Name]
[Address Line 1]
[Address Line 2]
[Phone / Email]

Quotation #: [0001]
Date: [YYYY-MM-DD]

Client:

[Client Name]
[Client Address Line 1]
[Client Address Line 2]
[Client Phone / Email]

Project Details

[Brief project description here]

Quotation

Description	Qty	Unit Price	Amount
[Service/Item 1]	[Qty]	[Unit Price]	[Total]
[Service/Item 2]	[Qty]	[Unit Price]	[Total]

Subtotal	[Subtotal]
Tax ([%])	[Tax Amount]
Total	[Grand Total]

Terms & Conditions

[Payment terms, validity, and other conditions here.]

Contractor Signature

Name: _____
Date: _____

Client Signature

Name: _____
Date: _____