

# Service Quotation Form

Date

YYYY-MM-DD

Quotation No.

e.g., Q-00123

Valid Until

YYYY-MM-DD

Customer Name

Contact No.

Address

Description of Repair Work

Describe the repair work required

#	Item / Service	Details	Unit Price	Qty	Total

**Subtotal**

Discount

Tax

**Total Amount**

Terms & Conditions

Enter terms, warranty, or notes

Remarks

Any additional remarks

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Customer Signature / Date

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Authorized Signature / Date