

# [Your Company Name]

[Address Line 1]

[Address Line 2]

Phone: [Phone Number] | Email: [Email Address]

## Quotation for Building Materials

Quotation No: \_\_\_\_\_

Date: \_\_\_\_\_

To: \_\_\_\_\_

Project/Ref: \_\_\_\_\_

Contact: \_\_\_\_\_

Valid Until: \_\_\_\_\_

#	Description	Unit	Quantity	Unit Price	Total
1					
2					
3					
<b>Subtotal</b>					
<b>Tax (%)</b>					
<b>Total Amount</b>					

### Terms & Conditions:

- Prices quoted are valid until the above mentioned date.
- Delivery period: \_\_\_\_\_
- Payment terms: \_\_\_\_\_
- Other terms: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_