

Commercial Construction Quotation

Quotation No.:

Date:

Valid Until:

Company Details

Company Name:

Address:

Phone:

Email:

Contact Person:

Position:

Client Details

Client Name:

Address:

Phone:

Email:

Contact Person:

Position:

Project Information

Project Name / Title:

Project Location:

Project Description:

Quotation Details

Description of Work / Materials	Quantity	Unit	Unit Price	Total

Subtotal:

Tax (%):

Grand Total:

Terms & Conditions

Authorized Signature

Name:

Date:

Accepted By (Client)

Name:

Date: